

ORDINANCE NUMBER O- 20073 (NEW SERIES)

DATE OF FINAL PASSAGE July 25, 2011

AN ORDINANCE ADOPTING THE ANNUAL BUDGET FOR  
THE FISCAL YEAR 2012 AND APPROPRIATING THE  
NECESSARY MONEY TO OPERATE THE CITY OF  
SAN DIEGO FOR SAID FISCAL YEAR.

BE IT ORDAINED, by the Council of the City of San Diego, as follows:

SECTION 1. The budget for the expense of conducting the affairs of the City of San Diego (City) for the fiscal year commencing July 1, 2011, and ending June 30, 2012 (Fiscal Year), heretofore prepared and submitted to this City Council by the Mayor and amended through the Mayor's Revision submitted May 23, 2011, by incorporation of Redevelopment Agency funded projects, by recommendations from the Office of the Independent Budget Analyst, and by changes from the City Council, all of which was approved by Council on June 6, 2011, and on file in the Office of the City Clerk as Resolution No. R-306836 is hereby adopted as the Annual Budget for said Fiscal Year.

SECTION 2. There is hereby appropriated for expenditure out of the funds of said City for municipal purposes the amounts set forth in Attachment I and in the approved Capital Improvements Program Budget, which defines the legal levels at which the Chief Financial Officer (CFO), as designee of the Mayor, shall control operational and capital project spending.

I. GENERAL FUND

(A) The CFO is authorized to appropriate and expend interest earnings and/or original issue premium generated from the issuance and/or administration of Tax and Revenue Anticipation Notes for the purpose of funding expenditures related to their issuance, including interest costs.

(B) The provisions in the Library Ordinance, San Diego Municipal Code

section 22.0228, restricting funding are hereby waived.

- (C) The CFO is authorized to transfer appropriations for costs avoided in one department by a mutual agreement to incur them in another department.
- (D) The CFO is authorized to increase and/or decrease revenue and expenditure appropriations for the purpose of implementing City Council approved economic development, business incentive and other programs that include the Business and Industry Incentive Program (Council Policy 900-12), the Housing Impact Fee Waiver–Enterprise Zones Program (Council Policy 900-12), the Small Business Enhancement Program (Council Policy 900-15), the Storefront Improvement Program (Council Policy 900-17), the Community Parking District Policy (Council Policy 100-18), and Mission Bay and Other Regional Park Improvements (San Diego Charter section 55.2b).
- (E) The CFO is authorized to increase revenue and expenditure appropriations for the purpose of paying unanticipated Property Tax Administration fees to the County of San Diego.
- (F) City Council Community Projects, Programs and Services
  - (1) The City Council Community Projects, Programs and Services funds shall be administered in accordance with Council Policy 100-06.
  - (2) Upon written direction from the City Councilmember, the CFO is authorized to transfer and appropriate funds from that Councilmember’s Community Projects, Programs and Services account to other City departments and/or existing capital

improvement projects to implement the project, program or service identified by the Councilmember.

- (3) Upon written direction from the City Councilmember, the CFO is authorized to transfer excess non-personnel appropriations from the administration of that Councilmember's office to the Councilmember's Community Projects, Programs and Services account.

## II. SPECIAL REVENUE FUNDS

### (A) Transient Occupancy Tax Fund (Fund No. 200205)

- (1) The provisions in San Diego Municipal Code section 35.0128(a) restricting the use of Transient Occupancy Tax revenues are hereby waived.
- (2) The provisions of Council Policy 100-03 (Transient Occupancy Tax), for specific activities funded by this ordinance, are deemed and declared to be complied with, by the adoption of this Ordinance. Notwithstanding the foregoing, the City Council hereby waives certain provisions of Council Policy 100-03, see Attachment II, for the entities set forth below:

Horton Plaza Theatres Foundation                      B-1, B-2, and B-4

- (3) The Mayor or his designee is hereby authorized to execute appropriate agreements for the conduct of activities associated with the allocations authorized by City Council for Fiscal Year 2012. It is the intent of the City Council that the Transient Occupancy Tax

Fund appropriations be expended in accordance with Council Policy 100-03.

(B) Environmental Growth Funds (Funds Nos. 200110, 200111, 200109)

- (1) It is the intent of the City Council that the Environmental Growth Fund(s) appropriations are to be expended for those purposes described in Charter section 103.1a. The provisions in the San Diego Municipal Code Section 63.30, as amended by Ordinance No. O-19159 dated March 17, 2003, are hereby waived.
- (2) Any monies deposited in the Environmental Growth Fund(s) in excess of estimated revenue as described in Charter section 103.1a and any carryover monies from the previous fiscal year are hereby appropriated for the purpose for which the Environmental Growth Fund was created and may be expended only by City Council resolution. The City Council may, from time-to-time, for purposes of augmenting specified programs, elect to allocate additional monies to the Environmental Growth Fund from sources other than those enumerated in Charter section 103.1a. In that event, those additional monies shall not be subject to any fractional allocation but shall be used solely and exclusively for the program purpose designated by City Council.

(C) Maintenance Assessment District Funds

- (1) The CFO is authorized to transfer allocations from contributing Maintenance Assessment District Funds excess revenue or reserves to

increase the appropriations to reimburse the Maintenance Assessment District Management Fund (Fund No. 200023) accordingly, in the event that actual expenses related to administration exceed budgeted levels.

- (2) The CFO is authorized to appropriate any monies deposited in the Maintenance Assessment District Funds in excess of estimated revenue and any carryover monies from the previous fiscal year for which said Fund(s) was created.

(D) Zoological Exhibits Fund (Fund No. 200219)

The CFO is authorized to appropriate and expend unanticipated revenues or fund balance for the purpose of transferring funds to support zoological exhibits in accordance with Charter section 77A.

(E) Utilities Undergrounding Program Fund (Fund No. 200217)

The CFO is authorized to reallocate appropriations among the Utilities Undergrounding Program Fund's capital improvement project (AID00001) and the annual operating budget for costs associated with San Diego Gas and Electric provided that such reallocation does not increase or decrease the total Utilities Undergrounding Program Fund appropriations.

(F) Redevelopment Cooperation Agreement Funds

- (1) The Cooperation Agreement for Payment of Costs Associated with Certain Redevelopment Agency Funded Projects (Cooperation Agreement) provides that the Redevelopment Agency shall transfer funds to the City and that the City shall utilize such funds to

implement redevelopment projects, programs and activities as specified in the Schedule of Projects attached to the Cooperation Agreement.

- (2) Upon written request of the Redevelopment Agency's appropriate managing entity (i.e., City Redevelopment Department, Centre City Development Corporation, or Southeastern Economic Development Corporation), the CFO is authorized to reallocate, increase or decrease appropriations within any redevelopment project area within the City, provided funding is available and consistent with the permitted use of such funds.
- (3) The CFO is authorized to transfer Cooperation Agreement funds from the City to the Redevelopment Agency, upon written request of the Redevelopment Agency's appropriate managing entity, comprising of (i) any monies unused by the City under the Cooperation Agreement and (ii) any monies needed with respect to any redevelopment projects, programs and activities that will be implemented by the Redevelopment Agency, provided funding is available and consistent with the permitted use of such funds.

### III. DEBT SERVICE FUNDS

General Obligation Bond Interest and Redemption Fund (Fund No. 300000)

There is hereby appropriated the current year's proceeds from the tax levy as required to pay debt service on the issuance of \$25.5 million aggregate principal amount of

General Obligation bonds authorized in an election held on June 5, 1990, by a favorable vote of more than two-thirds of all the voters voting on the proposition.

IV. CAPITAL PROJECTS FUNDS AND CAPITAL IMPROVEMENTS PROGRAM

- (A) The CFO is authorized to add maintenance projects funded elsewhere which are determined to be of a capital nature to the Capital Improvements Program.
- (B) The CFO is authorized to close completed Capital Improvements Program projects and transfer unexpended balances to the appropriate Unallocated Reserve, Annual Allocation or Fund Balances as a result of the closure.
- (C) Once an asset has been put in service, the CFO is authorized to transfer and appropriate a maximum of \$200,000 per project not to exceed 10% of the project budget from Unallocated Reserves, Annual Allocations, earned interest or Unappropriated Fund Balances to Capital Improvements Program projects to support remaining project costs in excess of approved appropriations in order to complete and close the project.
- (D) The CFO is authorized to make cash advances from the appropriate revenue source funds for the purpose of funding incidental and engineering costs of projects included in the long-range Capital Improvements Program Budget. Such advances shall be reimbursed to the respective Fund upon appropriation. In addition, the CFO is authorized and directed to advance funds as required for grant funded projects based on earned grant revenue receivable. Advances will be returned upon the payment of the grant receivable.

- (E) The CFO is authorized to reallocate revenue sources between Capital Improvements Program projects, in accordance with the restrictions placed on various revenues where the net reallocation does not result in a net increase to any of the revenue sources or project budgets.
- (F) Facilities Benefit Assessment Funds and Development Impact Fee Funds (Fund Nos. 400080-400095, 400111-400136, 400097-400110)
- (1) The CFO is authorized to modify individual project appropriations in accordance with City Council-approved Community Public Facilities Financing Plans provided funding is available for such action.
  - (2) The CFO is authorized to reallocate Development Impact Fee Funds (DIF) funded appropriations between City Council-approved projects to expedite the use of DIF funds in accordance with AB1600 requirements.
  - (3) The CFO is authorized to appropriate DIF funds for the purpose of transferring monies to the Redevelopment Agency of the City of San Diego for reimbursable capital project expenditures as authorized by City Council Resolution No. R-300013 dated December 7, 2004 and the Redevelopment Agency Resolution No. R-03862. The transfers will be limited to availability of funds within DIF funds and to projects identified in the Centre City Public Facilities Financing Plan.
  - (4) The CFO is authorized to appropriate in the Facilities Benefit Assessment Funds (FBA) and DIF funds a sufficient and necessary



amount to reimburse the administrative costs incurred by other City funds.

- (G) Mission Bay Improvements Fund (Fund No. 200386) and Regional Park Improvements Fund (Fund No. 200391)

The CFO is authorized to increase and/or decrease appropriations in the Mission Bay Improvements project (AGF00004) and Regional Park Improvements project (AGF00005) at the end of the fiscal year based on actual revenues received and/or available fund balance to support capital improvements in accordance with Charter section 55.2.

#### V. ENTERPRISE FUNDS

- (A) All Enterprise Funds are hereby appropriated for the purpose of providing for the operation, maintenance and development of their respective purposes.
- (B) Reserve Funds are hereby appropriated to provide funds for the purpose for which the Fund was created. The CFO is hereby authorized to return to the source Fund monies deposited in Reserve Funds in excess of amounts required, consistent with the City's Reserve Policy.
- (C) Water Funds (Fund Nos. 700011, 700010) and Sewer Funds (Fund Nos. 700000, 700001, 700008, 700009)
  - (1) The CFO may reallocate appropriations and associated encumbrances from any City Council approved budgeted project in the Capital Improvement Program to the Fund's annual operating budget for costs associated with extended environmental monitoring for re-vegetation. Such reallocation shall decrease the total appropriation and

encumbrance for the project and increase the appropriation and encumbrance in the annual operating budget by an equal amount provided that the reallocation is no greater than 5% of the Capital Project Budget.

- (2) The CFO is authorized to increase expenditure appropriations for the purpose of implementing the Metropolitan Wastewater Department and Water Department Fiscal Years 2010 and 2011 Memorandums of Understanding for Bid to Goal Public Contract Operations Agreements.
- (3) The CFO is authorized to transfer Capital Improvement Program (CIP) appropriations and associated fund balances from the Water and Sewer operating funds (Fund Nos. 700011, 700000, 700001) into the newly established Water and Sewer CIP funds (Fund Nos. 700010, 700008, 700009) where the reallocation does not change the CIP project budget nor the funding source.

#### VI. INTERNAL SERVICE FUNDS

- (A) The CFO is hereby authorized to distribute surplus retained earnings or excess contributions from various internal service funds back to the appropriate contributing funds or between employee benefit-related internal service funds.
- (B) Equipment Operating Fund (Fund No. 720000) and Equipment Replacement Funds

The CFO is hereby authorized to redistribute contributions among the Equipment Operating and Equipment Replacement Internal Service Funds or to advance funds between these internal service funds.

- (C) Central Stores Fund (Fund No. 720040), Publishing Services Fund (Fund No. 720041), Equipment Operating Fund (Fund No. 720000), Equipment Replacement Funds, and Risk Management Administration Fund (Fund No. 720048)

The CFO is hereby authorized to appropriate expenditures from unanticipated revenues for the purpose of allowing for the uninterrupted provision of services.

#### VII. TRUST AND AGENCY FUNDS

These Funds are established to account for assets held by the City as an agent for individuals, private organizations, other governments and/or funds; for example, federal and State income taxes withheld from employees, 401(k) and deferred compensation plans, parking citation revenues, and employee benefit plans. The CFO is authorized and directed to establish the appropriate agency funds and to deposit and disburse funds in accordance with the respective agency relationships.

#### VIII. GRANT FUNDS

Community Development Block Grant Funds

- (A) Community Development Block Grant (CDBG) Funds are appropriated for the purposes established by the grant provisions as approved and authorized by the City Council. All authorized but incomplete program activities and unexpended monies related thereto remaining in the CDBG Funds on

June 30, 2012, shall be carried forward to future years for the purpose of completing said authorized activities in accordance with Council Policy 700-02 which includes the requirements to use funds within 18 months of allocation.

- (B) The CFO is authorized to transfer remaining funds allocated to projects that have been completed or abandoned to Unobligated CDBG Funds to be reappropriated by the City Council.
- (C) The CFO is authorized to transfer a maximum of \$100,000 per project from Unobligated CDBG Funds or excess program income to projects for eligible costs, such as engineering, in excess of previously approved appropriations.
- (D) The CFO is authorized to reallocate funds from Unobligated CDBG Funds in order to pay reimbursement costs previously authorized by the City Council where the reallocation does not result in an increase to any project budget.
- (E) All CIP projects funded by grants shall be administered pursuant to Section 2.1V. herein.

SECTION 3. The Mayor is hereby authorized to execute appropriate initial and continuing contracts and agreements for the conduct of activities associated with the allocations authorized by City Council and in accordance with provisions of grant agreements.

SECTION 4. The CFO is authorized and directed to make inter-fund loans, including interest at the City's pooled rate of return, between funds to cover cash needs. These loans may, if appropriate, extend beyond the current Fiscal Year.

SECTION 5. All interest earnings generated by any fund which has been established pursuant to a legal or contractual requirement, externally imposed restriction, or by enabling

legislation (including, but not limited to, the Appropriation Ordinance) shall remain in said fund solely for the purpose the fund was intended.

SECTION 6. All Funds, not otherwise contained herein, established by the City Council in previous fiscal years or during the current fiscal year, are appropriated for the purposes established by applicable laws and/or in accordance with provisions of agreements authorized by Council and for projects contained in the Council-approved Capital Improvements Program or authorized by Council resolution. The CFO is authorized and directed to appropriate and expend monies within the funds for services provided by those funds. The CFO is authorized and directed to return any surplus monies to the contributing funds or, when the contributing funds cannot be legally determined, to the General Fund.

SECTION 7. The CFO is authorized and directed to transfer current and/or prior years' surplus monies within the Flexible Benefit/Management Benefit Programs' reimbursement funds after fiscal year end. Any remaining surplus monies (excluding flexible spending accounts) in the reimbursement funds may be transferred by the CFO to the Risk Management Administration Fund (Fund No. 720048) to be expended, up to the full forfeited amount, for programs which benefit City employees.

The CFO is authorized and directed to transfer surplus/reserves within other employee benefit funds or to reallocate these monies to other fringe benefit funds.

SECTION 8. The CFO is authorized and directed to make appropriate inter-fund transfers in accordance with the Annual Budget Document and estimated sources of revenue.

The CFO may transfer funds to related City entities in accordance with the Annual Budget Document and appropriate funding source rules and regulations.

SECTION 9. The CFO is authorized and directed to appropriate and expend donations in accordance with Council Policy 100-02 (City Receipt of Donations).

SECTION 10. All revenues generated consistent with the Public Trust pursuant to California Public Resources Code section 6306 in relation to operation of Mission Bay Park and Ocean Beach Park which are greater than expenditures for operations, maintenance and capital improvements during the fiscal year are hereby placed in a special fund to be used exclusively for past and future operations, maintenance and capital improvements and for past, current, and future expenditures uncompensated by past, current and future revenues derived from Mission Bay Park and Ocean Beach Park as required by agreements with the State of California. Unanticipated revenues are hereby appropriated for said purposes and may be expended only by Council resolution or in accordance with projects contained in the Council-approved Capital Improvements Program.

All revenues generated by sovereign trust lands granted by the State of California to the City pursuant to California Public Resources Code section 6306 are hereby appropriated for purposes consistent with the Public Trust.

SECTION 11. All other revenues which are not appropriated by any other section of this ordinance, and which are in excess of budgeted revenue are hereby transferred by the CFO to legally established reserve fund(s) or account(s). However, in no event shall the total appropriations of all tax revenues as defined by article XIII B of the California Constitution made pursuant to this ordinance exceed the City's legal limit.

The total appropriation is \$2,795,322,762 a portion of which will be derived from proceeds of taxes as defined within article XIII B of the California Constitution.

It is the intent of this ordinance to comply with article XIII B of the California Constitution.

SECTION 12. The CFO is authorized and directed to modify appropriations in accordance with the Fiscal Year 2012 Tax Rate Ordinance as approved by Council.

SECTION 13. The CFO is authorized and directed to close obsolete or inactive funds; residual balances of such funds shall be returned to their source or, if the source cannot be determined, to the General Fund Unappropriated Reserve. The CFO shall periodically report fund closures to the City Council and recommend the appropriation of any residual balances.

SECTION 14. The CFO is hereby authorized to restrict from the departmental appropriations as set forth in Attachment I an amount sufficient to assure that, in the event there is a shortfall in projected revenues, there are sufficient revenues to cover the remaining appropriations; provided that in the case that projected revenue estimates are met, the restricted funds may be released.

SECTION 15. Unless otherwise specified in this ordinance, the CFO is authorized to modify appropriations upon adopted City Council resolution, provided funding is available for such action and in accordance with funding source guidelines and applicable grant agreements.

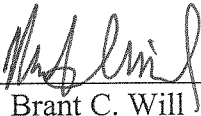
SECTION 16. The powers of the City Council not delegated to the Mayor and CFO, as specifically set forth herein, are reserved to the Council in accordance with the terms of the Charter.

SECTION 17. That a full reading of this ordinance is dispensed with prior to its passage, a written or printed copy having been available to the City Council and the public prior to the day of its final passage.

SECTION 18. This ordinance is declared to take effect and be in force immediately upon its passage after two public hearings pursuant to the authority contained in Charter sections 71, 275, and 295.

SECTION 19. The Mayor shall have no veto power over this ordinance pursuant to Charter section 280(a)(4).

APPROVED: JAN I. GOLDSMITH, City Attorney

By  \_\_\_\_\_  
Brant C. Will  
Deputy City Attorney

BCW:jdf  
06/21/11  
Or.Dept: Mayor  
Attachments



# ATTACHMENT I

## Fiscal Year 2012 Operating and Capital Appropriations

OPERATING APPROPRIATIONS	Salary & Wages	Fringe & Non-Personnel	FY 2012 Appropriation
<b>General Fund</b>			
Administration	\$ 1,175,880	\$ 1,219,993	\$ 2,395,873
Business Office	\$ 514,801	\$ 498,078	\$ 1,012,879
City Attorney	\$ 24,005,259	\$ 18,027,324	\$ 42,032,583
City Auditor	\$ 1,720,154	\$ 1,833,370	\$ 3,553,524
City Clerk	\$ 2,302,386	\$ 2,474,665	\$ 4,777,051
City Comptroller	\$ 5,526,239	\$ 4,541,985	\$ 10,068,224
City Treasurer	\$ 6,278,003	\$ 12,632,761	\$ 18,910,764
Citywide Program Expenditures	\$ -	\$ 52,948,582	\$ 52,948,582
Council Administration	\$ 875,201	\$ 844,250	\$ 1,719,451
Council District 1	\$ 431,690	\$ 589,927	\$ 1,021,617
Council District 1 - CPPS	\$ -	\$ 218,032	\$ 218,032
Council District 2	\$ 367,299	\$ 627,102	\$ 994,401
Council District 2 - CPPS	\$ -	\$ 192,688	\$ 192,688
Council District 3	\$ 536,538	\$ 574,070	\$ 1,110,608
Council District 3 - CPPS	\$ -	\$ 182,778	\$ 182,778
Council District 4	\$ 454,352	\$ 632,189	\$ 1,086,541
Council District 4 - CPPS	\$ -	\$ 162,167	\$ 162,167
Council District 5	\$ 546,774	\$ 479,752	\$ 1,026,526
Council District 5 - CPPS	\$ -	\$ 222,249	\$ 222,249
Council District 6	\$ 568,950	\$ 499,452	\$ 1,068,402
Council District 6 - CPPS	\$ -	\$ 153,764	\$ 153,764
Council District 7	\$ 527,505	\$ 566,059	\$ 1,093,564
Council District 7 - CPPS	\$ -	\$ 175,023	\$ 175,023
Council District 8	\$ 628,392	\$ 474,547	\$ 1,102,939
Council District 8 - CPPS	\$ -	\$ 305,617	\$ 305,617
Debt Management	\$ 1,370,867	\$ 1,001,862	\$ 2,372,729
Department of Information Technology	\$ -	\$ 190,453	\$ 190,453
Development Services	\$ 6,462,623	\$ 8,564,426	\$ 15,027,049
Disability Services	\$ 259,764	\$ 1,766,240	\$ 2,026,004
Economic Development	\$ 2,026,104	\$ 2,705,480	\$ 4,731,584
Environmental Services	\$ 7,501,992	\$ 25,831,856	\$ 33,333,848
Ethics Commission	\$ 392,829	\$ 522,141	\$ 914,970
Financial Management	\$ 2,346,040	\$ 1,812,257	\$ 4,158,297
Fire-Rescue	\$ 104,819,583	\$ 93,033,618	\$ 197,853,201
Human Resources	\$ 1,049,387	\$ 870,266	\$ 1,919,653
Library	\$ 16,423,693	\$ 20,778,524	\$ 37,202,217
Office of Homeland Security	\$ 972,054	\$ 843,466	\$ 1,815,520
Office of the Assistant COO	\$ 185,001	\$ 126,203	\$ 311,204
Office of the Chief Financial Officer	\$ 356,629	\$ 528,270	\$ 884,899

<b>OPERATING APPROPRIATIONS (continued)</b>	<b>Salary &amp; Wages</b>	<b>Fringe &amp; Non-Personnel</b>	<b>FY 2012 Appropriation</b>
<b>General Fund (continued)</b>			
Office of the Chief Operating Officer	\$ 317,914	\$ 222,080	\$ 539,994
Office of the IBA	\$ 988,424	\$ 696,273	\$ 1,684,697
Office of the Mayor	\$ 3,021,832	\$ 2,797,929	\$ 5,819,761
Park & Recreation	\$ 30,394,643	\$ 54,362,674	\$ 84,757,317
Personnel	\$ 3,603,766	\$ 2,842,479	\$ 6,446,245
Police	\$ 209,501,570	\$ 184,319,531	\$ 393,821,101
Public Utilities	\$ -	\$ 1,740,160	\$ 1,740,160
Public Works - Engineering & Capital Projects	\$ 33,312,015	\$ 26,558,363	\$ 59,870,378
Public Works - General Services	\$ 5,397,501	\$ 9,235,352	\$ 14,632,853
Purchasing & Contracting	\$ 2,249,733	\$ 2,768,375	\$ 5,018,108
Real Estate Assets	\$ 1,882,660	\$ 2,383,407	\$ 4,266,067
Transportation & Storm Water	\$ 23,171,203	\$ 76,342,915	\$ 99,514,118
<b>General Fund Total</b>	<b>\$ 504,467,250</b>	<b>\$ 623,921,024</b>	<b>\$ 1,128,388,274</b>
<b>Debt Service and Tax Funds</b>			
Public Safety Communication Bonds	\$ -	\$ 2,315,122	\$ 2,315,122
Tax and Revenue Anticipation Notes	\$ -	\$ 1,444,151	\$ 1,444,151
<b>Debt Service and Tax Funds Total</b>	<b>\$ -</b>	<b>\$ 3,759,273</b>	<b>\$ 3,759,273</b>
<b>Enterprise Funds</b>			
Airports Fund	\$ 891,480	\$ 3,848,727	\$ 4,740,207
Development Services Fund	\$ 19,416,589	\$ 22,131,521	\$ 41,548,110
Golf Course Fund	\$ 4,051,228	\$ 10,797,589	\$ 14,848,817
Metropolitan Sewer Utility Funds	\$ 51,986,081	\$ 276,376,531	\$ 328,362,612
Recycling Fund	\$ 5,677,652	\$ 15,124,095	\$ 20,801,747
Refuse Disposal Fund	\$ 8,987,085	\$ 25,574,990	\$ 34,562,075
Water Utility Operating Fund	\$ 40,051,215	\$ 411,591,182	\$ 451,642,397
<b>Enterprise Funds Total</b>	<b>\$ 131,061,330</b>	<b>\$ 765,444,635</b>	<b>\$ 896,505,965</b>
<b>Internal Service Funds</b>			
Central Stores Fund	\$ 885,344	\$ 23,167,616	\$ 24,052,960
Energy Conservation Program Fund	\$ 972,914	\$ 1,503,743	\$ 2,476,657
Fleet Services Operating Fund	\$ 13,553,085	\$ 37,705,589	\$ 51,258,674
Fleet Services Replacement Fund	\$ -	\$ 23,198,758	\$ 23,198,758
Publishing Services Fund	\$ 653,387	\$ 4,505,417	\$ 5,158,804
Risk Management Administration Fund	\$ 4,375,643	\$ 4,850,118	\$ 9,225,761
<b>Internal Service Funds Total</b>	<b>\$ 20,440,373</b>	<b>\$ 94,931,241</b>	<b>\$ 115,371,614</b>
<b>Special Revenue Funds</b>			
Automated Refuse Container Fund	\$ -	\$ 800,000	\$ 800,000
Capital Outlay-Misc Revenue	\$ -	\$ 2,490,000	\$ 2,490,000
City Cooperation Agreement Funds*	\$ -	\$ 57,176,016	\$ 57,176,016
Concourse and Parking Garages Operating Fund	\$ 123,449	\$ 2,663,554	\$ 2,787,003

<b>OPERATING APPROPRIATIONS (continued)</b>	<b>Salary &amp; Wages</b>	<b>Fringe &amp; Non-Personnel</b>	<b>FY 2012 Appropriation</b>
<b>Special Revenue Funds (continued)</b>			
Convention Center Expansion Administration Fund	\$ -	\$ 20,000	\$ 20,000
Convention Center Expansion Project Fund	\$ -	\$ 15,100,688	\$ 15,100,688
Environmental Growth Fund 1/3	\$ -	\$ 4,007,476	\$ 4,007,476
Environmental Growth Fund 2/3	\$ -	\$ 8,078,081	\$ 8,078,081
Facilities Financing Fund	\$ 1,000,805	\$ 1,066,400	\$ 2,067,205
Fire and Lifeguard Facilities Fund	\$ -	\$ 1,675,537	\$ 1,675,537
Fire/Emergency Medical Services Transport Program Fund	\$ 2,704,901	\$ 8,510,695	\$ 11,215,596
Gas Tax	\$ -	\$ 33,971,669	\$ 33,971,669
Information Technology Fund	\$ 2,167,913	\$ 3,410,298	\$ 5,578,211
Local Enforcement Agency Fund	\$ 334,044	\$ 492,672	\$ 826,716
Los Penasquitos Canyon Preserve Fund	\$ 112,797	\$ 87,941	\$ 200,738
Maintenance Assessment District (MAD) Funds**	\$ 1,457,473	\$ 32,647,317	\$ 34,104,790
Major Events Revolving Fund	\$ -	\$ 450,000	\$ 450,000
Mission Bay/Balboa Park Improvement	\$ -	\$ 1,485,534	\$ 1,485,534
New Convention Facility Fund	\$ -	\$ 3,405,278	\$ 3,405,278
OneSD Support Fund	\$ 1,814,222	\$ 19,428,571	\$ 21,242,793
PETCO Park Fund	\$ 110,001	\$ 17,251,607	\$ 17,361,608
Police Decentralization Fund	\$ -	\$ 7,942,553	\$ 7,942,553
Prop 42 Replacement - Transportation Relief Fund	\$ -	\$ 15,248,190	\$ 15,248,190
Public Art Fund	\$ -	\$ 6,300	\$ 6,300
Public Safety Needs & Debt Service	\$ -	\$ 6,650,317	\$ 6,650,317
QUALCOMM Stadium Operations	\$ 2,066,957	\$ 13,872,270	\$ 15,939,227
Redevelopment Fund	\$ 2,085,924	\$ 1,682,459	\$ 3,768,383
Seized Assets - California	\$ -	\$ 10,000	\$ 10,000
Seized Assets - Federal DOJ	\$ -	\$ 1,413,062	\$ 1,413,062
Seized Assets - Federal Treasury	\$ -	\$ 100,000	\$ 100,000
Serious Traffic Offenders Program Fund	\$ -	\$ 1,200,000	\$ 1,200,000
Storm Drain Fund	\$ -	\$ 6,046,746	\$ 6,046,746
Transient Occupancy Tax Fund	\$ 673,529	\$ 67,464,800	\$ 68,138,329
TransNet ARRA Exchange Fund	\$ -	\$ 6,050,400	\$ 6,050,400
TransNet Extension Administration & Debt Fund	\$ -	\$ 243,922	\$ 243,922
TransNet Extension Congestion Relief Fund	\$ -	\$ 1,200,000	\$ 1,200,000
TransNet Extension Maintenance Fund	\$ -	\$ 7,244,493	\$ 7,244,493
Trolley Extension Reserve	\$ -	\$ 1,180,734	\$ 1,180,734
Underground Surcharge Fund	\$ 145,017	\$ 58,611,497	\$ 58,756,514
Wireless Communications Technology Fund	\$ 3,188,435	\$ 6,854,775	\$ 10,043,210
Zoological Exhibits	\$ -	\$ 8,018,590	\$ 8,018,590
<b>Special Revenue Funds Total</b>	<b>\$ 17,985,467</b>	<b>\$ 425,260,442</b>	<b>\$ 443,245,909</b>
<b>TOTAL OPERATING APPROPRIATIONS</b>	<b>\$ 673,954,420</b>	<b>\$ 1,913,316,615</b>	<b>\$ 2,587,271,035</b>

\*City Cooperation Agreement Funds are listed in the City Cooperation Agreement Appropriations section.

\*\*Maintenance Assessment District (MAD) Funds are listed in the Maintenance Assessment District Appropriations section.

# **CAPITAL IMPROVEMENTS PROGRAM APPROPRIATIONS**

**FY 2012  
Appropriation**

## **Airports**

AAA00001	Montgomery Field	\$	1,796,497
AAA00002	Brown Field	\$	1,371,531
S00680	Montgomery Field Rehabilitation	\$	218,222
S00773	Brown Field Electrical Upgrade	\$	24,260
<b>Airports Total</b>		<b>\$</b>	<b>3,410,510</b>

## **Environmental Services**

ABT00005	Environmental Services Facilities Improvements	\$	115,090
AFA00001	Minor Improvements to Landfills	\$	270,000
AKC00001	Groundwater Monitoring Network	\$	270,000
S00682	Arizona Street Landfill Closure and Modifications	\$	1,800,000
S00684	South Chollas Landfill Improvements	\$	1,300,000
S00776	South Chollas Landfill	\$	43,000
S01074	West Miramar Refuse Disposal Facility - Phase 2	\$	300,000
S01088	Future Waste Mgmt Disposal & Processing Facilities	\$	1,750,000
<b>Environmental Services Total</b>		<b>\$</b>	<b>5,848,090</b>

## **Fire-Rescue**

L12002	SDFD Station Alerting	\$	1,700,000
S00688	Fire Station No. 45 - East Mission Valley	\$	3,000,000
<b>Fire-Rescue Total</b>		<b>\$</b>	<b>4,700,000</b>

## **General Services**

ABE00001	Americans with Disabilities Improvements	\$	1,531,029
ABT00001	City Facilities Improvements	\$	300,000
S10042	Fitting Facility Expansion	\$	175,000
<b>General Services Total</b>		<b>\$</b>	<b>2,006,029</b>

## **Library**

S12000	Library Collection Conversion to RFID	\$	700,000
<b>Library Total</b>		<b>\$</b>	<b>700,000</b>

## **OneSD Support**

S12021	SRM ERP Implementation	\$	900,000
<b>OneSD Support Total</b>		<b>\$</b>	<b>900,000</b>

## **Park & Recreation**

AEA00001	Torrey Pines Golf Course	\$	1,100,000
AEA00002	Balboa Park Golf Course	\$	300,000
AEA00003	Mission Bay Golf Course and Practice Center	\$	300,000
AGF00005	Regional Park Improvements	\$	2,281,433
L12000	Convert RB Medians-Asphalt to Concrete	\$	135,673
L12001	Talmadge Historic Gates	\$	113,101

# **CAPITAL IMPROVEMENTS PROGRAM APPROPRIATIONS *(continued)***

**FY 2012  
Appropriation**

## **Park & Recreation *(continued)***

S00826	El Cajon Boulevard Streetscape Improvements	\$	50,000
S10032	Rancho Penasquitos Monument Signs	\$	69,475
S10035	Pomerado Rd Median Improvements-n/o of R Bernardo	\$	175,000
S10036	Welcome to Rancho Bernardo Signs	\$	45,367
S10037	Camino Santa Fe Median Improvements	\$	30,000
S10038	Del Mar Terrace Street Improvements	\$	65,000
S10054	Switzer Canyon/30th Street Bridge Enhancement Prgm	\$	5,000
S11006	Torrey Hills SDG&E Easement Enhancement	\$	141,000
S11008	Mission Hills Historic Street Lighting	\$	211,243
S11009	Torrey Highlands Community ID and Enhancement	\$	25,000
S12001	McKinley Elementary School Joint Use Improvements	\$	107,000
S12002	Rancho Penasquitos Skate Park	\$	320,000
S12003	Rancho Penasquitos Towne Centre Park Improvements	\$	75,000
S12004	Canyonside Community Park Improvements	\$	300,000
S12006	Rancho Bernardo Road Streetscape	\$	50,000
<b>Park &amp; Recreation Total</b>		<b>\$</b>	<b>5,899,292</b>

## **Police**

S10118	Police Range Refurbishment	\$	1,822,864
S10131	Police Headquarters Cogeneration Repower Project	\$	33,085
<b>Police Total</b>		<b>\$</b>	<b>1,855,949</b>

## **Public Utilities**

ABJ00001	Water Pump Station Restoration	\$	8,823,952
ABK00001	Dams and Reservoirs	\$	824,304
ABL00001	Standpipe and Reservoir Rehabilitations	\$	4,486,986
ABM00001	Groundwater Asset Development Program	\$	900,000
ABP00003	Pump Station 64,65, Penasquitos, E Mission Gorge	\$	1,173,400
AJA00001	Sewer Main Replacements	\$	30,000,000
AJB00001	Metropolitan Waste Water Department Trunk Sewers	\$	13,020,462
AKA00002	Pressure Reduction Facility Upgrades	\$	500,000
AKB00002	Freeway Relocation	\$	250,000
AKB00003	Water Main Replacements	\$	39,912,978
L10000	Metro Facilities Control Systems Upgrade	\$	700,000
S00018	South Bay Reclamation System	\$	150,000
S00019	Harbor Drive Pipeline	\$	200,000
S00041	Morena Reservoir Outlet Tower Upgrade	\$	67,505
S00308	Pump Station 84 Upgrade & Pump Station 62 Abandon	\$	3,926,100
S00312	PS2 Power Reliability & Surge Protection	\$	250,000
S00315	Point Loma Grit Processing Improvements	\$	3,750,000
S00322	MBC Biosolids Storage Silos	\$	5,294,557
S00336	Harbor Drive Trunk Sewer Replacement	\$	4,000,000

**CAPITAL IMPROVEMENTS PROGRAM APPROPRIATIONS (continued)****FY 2012  
Appropriation****Public Utilities (continued)**

S10008	El Monte Pipeline #2	\$	1,000,000
S10013	Barrett Flume Cover	\$	400,000
S10123	Water Group Job 915 (3012)	\$	7,887,022
S11021	University Ave Pipeline Replacement	\$	560,000
S11022	Upas Street Pipeline Replacement	\$	1,575,000
S11025	Chollas Building	\$	2,200,000
S11026	Montezuma Pipeline/Mid-City Pipeline Phase II	\$	363,562
S11027	Otay 1st / 2nd Pipelines Abandon - Highland East	\$	1,000,000
S11100	CIS ERP Implementation	\$	2,819,628
S11108	Water Group 787	\$	7,342,159
S12007	El Capitan Potable Water Segment	\$	250,000
S12008	Catalina 12inch Cast Iron Mains	\$	100,000
S12009	La Jolla Scenic Drive 16inch Main	\$	100,000
S12010	30th Street Pipeline Replacement	\$	100,000
S12011	69th & Mohawk Pump Station	\$	250,000
S12012	Cielo & Woodman Pump Station	\$	100,000
S12013	Alvarado 2nd PL Exten & Morena Blvd CI	\$	250,000
S12014	Recycled Water Tank Modifications	\$	250,000
S12015	Pacific Beach Pipeline	\$	250,000
S12016	Otay 1st / 2nd PL West of Highlands	\$	100,000
S12017	Del Mar Heights East Segment	\$	100,000
S12018	Lower Otay Outlet Tower	\$	168,248
<b>Public Utilities Total</b>		<b>\$</b>	<b>145,395,863</b>

**Real Estate Assets**

S11034	Evan V. Jones Parkade Parking Equipment Upgrade	\$	100,000
<b>Real Estate Assets Total</b>		<b>\$</b>	<b>100,000</b>

**Transportation & Storm Water**

ACA00001	Drainage Projects	\$	1,325,000
ACC00001	Watershed CIP	\$	799,918
AIA00001	Minor Bike Facilities	\$	15,000
AID00001	Utilities Undergrounding Program	\$	15,000,000
AID00002	Transportation Grant Match	\$	300,000
AID00003	Five Year CIP Planning	\$	50,000
AIG00001	Median Installation	\$	297,000
AIH00001	Installation of City Owned Street Lights	\$	100,000
AIK00001	New Walkways	\$	375,000
AIK00002	School Traffic Safety Improvements	\$	200,000
AIL00001	Traffic Calming	\$	200,000
AIL00002	Install T/S Interconnect Systems	\$	150,000
AIL00004	Traffic Signals - Citywide	\$	450,000

**CAPITAL IMPROVEMENTS PROGRAM APPROPRIATIONS (continued)****FY 2012  
Appropriation****Transportation & Storm Water (continued)**

AIL00005	Traffic Signals Modification	\$	850,000
AIL00010	Replace Obsolete T/S Controllers	\$	75,000
S00602	Juan Street Concrete Street	\$	1,468,369
S00724	Otay Mesa Truck Route Phase 3	\$	300,000
S00838	Scripps Ranch/Mira Mesa Medians Project	\$	156,676
S00851	State Route 163/Friars Road	\$	10,454,031
S00859	Carmel Valley Road Enhancement Project	\$	25,000
S00864	Streamview Drive Improvements	\$	200,000
S00871	West Mission Bay Drive Bridge Over San Diego River	\$	100,000
S00877	Torrey Pines Road Slope Restoration	\$	540,000
S00913	Palm Avenue Roadway Improvements	\$	2,255,000
S00935	North Torrey Pines Road Bridge/ Los Penasquitos	\$	400,000
S00944	Bayshore Bikeway	\$	150,000
S00985	25th Street Renaissance Project	\$	700,000
S11060	Otay Mesa Truck Route Phase 4	\$	300,000
<b>Transportation &amp; Storm Water Total</b>		<b>\$</b>	<b>37,235,994</b>

<b>TOTAL CAPITAL IMPROVEMENTS PROGRAM APPROPRIATIONS</b>	<b>\$</b>	<b>208,051,727</b>
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<b>TOTAL COMBINED APPROPRIATIONS</b>	<b>\$</b>	<b>2,795,322,762</b>
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# CITY COOPERATION AGREEMENT APPROPRIATIONS

Fund	Fund Name	Salary & Wages	Fringe & Non-Personnel	FY 2012 Appropriation
200650	C-CC-Low/Mod	\$ -	\$ 11,048,000	\$ 11,048,000
200663	City-CG-Low/Mod Housing General Fund	\$ -	\$ 93,867	\$ 93,867
200664	City-SESD Low/Mod Housing Fund - 20%	\$ -	\$ 511,561	\$ 511,561
200666	City-BL-Low/Mod Housing General Fund	\$ -	\$ 66,981	\$ 66,981
200676	City-NTC-Low/Mod Housing General Fund	\$ -	\$ 268,810	\$ 268,810
200677	C-HP-Low/Mod Hsg	\$ -	\$ 809,000	\$ 809,000
400703	C-CC-Tax Increment	\$ -	\$ 34,403,000	\$ 34,403,000
400724	City-BL-General Fund	\$ -	\$ 128,615	\$ 128,615
400732	City-LV-General Fund	\$ -	\$ 21,899	\$ 21,899
400812	City-SY-Tab 2010B (T) Proceeds	\$ -	\$ 786,816	\$ 786,816
400827	City-SESD Tax Increment For Cap Proj	\$ -	\$ 1,921,418	\$ 1,921,418
400831	City-BL-Tax Increment For Cap Proj	\$ -	\$ 20,000	\$ 20,000
400835	C-HP-CP Tax Increment	\$ -	\$ 1,653,000	\$ 1,653,000
400836	City-NTC-Tax Increment For Cap Proj	\$ -	\$ 483,003	\$ 483,003
400837	City-CG-Tax Increment For Cap Proj	\$ -	\$ 282,395	\$ 282,395
400839	City-CR-Tax Increment For Cap Proj	\$ -	\$ 756,853	\$ 756,853
400840	City-SY-Tax Increment For Cap Proj	\$ -	\$ 315,000	\$ 315,000
400842	City-NB-Tax Increment For Cap Proj	\$ -	\$ 3,605,798	\$ 3,605,798
<b>CITY COOPERATION AGREEMENT APPROPRIATIONS TOTAL</b>		<b>\$ -</b>	<b>\$ 57,176,016</b>	<b>\$ 57,176,016</b>



## MAINTENANCE ASSESSMENT DISTRICT APPROPRIATIONS

Fund	Fund Name	Salary & Wages	Fringe & Non-Personnel	FY 2012 Appropriation
200023	Maintenance Assessment District (MAD) Management Fund	\$ 1,457,473	\$ 1,660,247	\$ 3,117,720
200025	Street Light District #1 MAD Fund	\$ -	\$ 844,370	\$ 844,370
200028	Scripps/Miramar Ranch MAD Fund	\$ -	\$ 1,582,011	\$ 1,582,011
200030	Tierrasanta MAD Fund	\$ -	\$ 2,058,973	\$ 2,058,973
200031	Campus Point MAD Fund	\$ -	\$ 36,669	\$ 36,669
200032	Mission Boulevard MAD Fund	\$ -	\$ 121,812	\$ 121,812
200033	Carmel Valley MAD Fund	\$ -	\$ 3,312,512	\$ 3,312,512
200035	Sabre Springs MAD Fund	\$ -	\$ 396,528	\$ 396,528
200037	Mira Mesa MAD Fund	\$ -	\$ 1,565,894	\$ 1,565,894
200038	Rancho Bernardo MAD Fund	\$ -	\$ 989,404	\$ 989,404
200039	Penasquitos East MAD Fund	\$ -	\$ 569,894	\$ 569,894
200040	Coronado View MAD Fund	\$ -	\$ 27,891	\$ 27,891
200042	Park Village MAD Fund	\$ -	\$ 622,713	\$ 622,713
200044	Eastgate Technology Park MAD Fund	\$ -	\$ 229,987	\$ 229,987
200045	Calle Cristobal MAD Fund	\$ -	\$ 406,795	\$ 406,795
200046	Gateway Center East MAD Fund	\$ -	\$ 322,948	\$ 322,948
200047	Miramar Ranch North MAD Fund	\$ -	\$ 2,034,042	\$ 2,034,042
200048	Carmel Mountain Ranch MAD Fund	\$ -	\$ 655,016	\$ 655,016
200052	La Jolla Village Drive MAD Fund	\$ -	\$ 93,343	\$ 93,343
200053	First SD River Imp. Project MAD Fund	\$ -	\$ 341,479	\$ 341,479
200055	Newport Avenue MAD Fund	\$ -	\$ 60,282	\$ 60,282
200056	Linda Vista Community MAD Fund	\$ -	\$ 274,853	\$ 274,853
200057	Washington Street MAD Fund	\$ -	\$ 140,530	\$ 140,530
200058	Otay International Center MAD Fund	\$ -	\$ 447,512	\$ 447,512
200059	Del Mar Terrace MAD Fund	\$ -	\$ 82,717	\$ 82,717
200061	Adams Avenue MAD Fund	\$ -	\$ 54,265	\$ 54,265
200062	Carmel Valley NBHD #10 MAD Fund	\$ -	\$ 516,257	\$ 516,257
200063	North Park MAD Fund	\$ -	\$ 571,673	\$ 571,673
200065	Kings Row MAD Fund	\$ -	\$ 14,741	\$ 14,741
200066	Webster-Federal Boulevard MAD Fund	\$ -	\$ 64,886	\$ 64,886
200067	Stonecrest Village MAD Fund	\$ -	\$ 834,490	\$ 834,490
200068	Genesee/North Torrey Pines Road MAD Fund	\$ -	\$ 518,082	\$ 518,082
200070	Torrey Hills MAD Fund	\$ -	\$ 1,755,734	\$ 1,755,734
200071	Coral Gate MAD Fund	\$ -	\$ 245,480	\$ 245,480
200074	Torrey Highlands MAD Fund	\$ -	\$ 772,110	\$ 772,110
200076	Talmadge MAD Fund	\$ -	\$ 234,425	\$ 234,425
200078	Central Commercial MAD Fund	\$ -	\$ 333,497	\$ 333,497
200079	Little Italy MAD Fund	\$ -	\$ 889,100	\$ 889,100

**MAINTENANCE ASSESSMENT DISTRICT APPROPRIATIONS (continued)**

<b>Fund</b>	<b>Fund Name</b>	<b>Salary &amp; Wages</b>	<b>Fringe &amp; Non-Personnel</b>	<b>FY 2012 Appropriation</b>
200080	Liberty Station/NTC MAD Fund	\$ -	\$ 215,233	\$ 215,233
200081	Camino Santa Fe MAD Fund	\$ -	\$ 308,946	\$ 308,946
200083	Black Mountain Ranch South MAD Fund	\$ -	\$ 1,081,997	\$ 1,081,997
200084	College Heights Enhanced MAD Fund	\$ -	\$ 435,118	\$ 435,118
200086	C&ED MAD Management Fund	\$ -	\$ 225,000	\$ 225,000
200087	City Heights MAD Fund	\$ -	\$ 303,765	\$ 303,765
200089	Black Mountain Ranch North MAD Fund	\$ -	\$ 594,461	\$ 594,461
200091	Bay Terraces - Parkside MAD Fund	\$ -	\$ 74,009	\$ 74,009
200092	Bay Terraces - Honey Drive MAD Fund	\$ -	\$ 19,147	\$ 19,147
200093	University Heights MAD Fund	\$ -	\$ 70,473	\$ 70,473
200094	Hillcrest MAD Fund	\$ -	\$ 34,132	\$ 34,132
200095	El Cajon Boulevard MAD Fund	\$ -	\$ 522,934	\$ 522,934
200096	Ocean View Hills MAD Fund	\$ -	\$ 686,899	\$ 686,899
200097	Robinhood Ridge MAD Fund	\$ -	\$ 142,317	\$ 142,317
200098	Remington Hills MAD Fund	\$ -	\$ 90,250	\$ 90,250
200099	Pacific Highlands Ranch MAD Fund	\$ -	\$ 450,096	\$ 450,096
200101	Rancho Encantada MAD Fund	\$ -	\$ 393,801	\$ 393,801
200103	Bird Rock MAD Fund	\$ -	\$ 280,780	\$ 280,780
200105	Hillcrest Commercial Core MAD Fund	\$ -	\$ 138,182	\$ 138,182
200106	Greater Golden Hill MAD Fund	\$ -	\$ 667,829	\$ 667,829
200614	Mission Hills Special Lighting MAD	\$ -	\$ 228,786	\$ 228,786
<b>MAINTENANCE ASSESSMENT DISTRICT TOTAL</b>		<b>\$ 1,457,473</b>	<b>\$ 32,647,317</b>	<b>\$ 34,104,790</b>

## ATTACHMENT II

Excerpt from Council Policy 100-03: Transient Occupancy Tax

Attachment A: General Requirements and Conditions

### Section B: Funding

1. Expenses must be both incurred and paid by an organization before the City will release funding to the organization, except as otherwise may be provided.
2. Expenses must be incurred during the City's fiscal year (July 1 - June 30) for which the program is funded, except as otherwise may be provided.
3. City funds may not be used for alcoholic beverages. In addition, City funds may not be used for travel, meals, lodging, or entertainment expenses, except as otherwise may be provided. Waivers to this provision will be considered for expenditures within the Economic Development Program categories. Organizations receiving waivers may use City funds for travel, meals, or lodging within the following parameters:
  - a. Travel – when use of public air carrier transport is required in order to perform the contractual scope of services to the City, City funds may be applied toward the equivalent of coach airfare only. City funds may not be applied toward any upgrades.
  - b. Meals – when provision of meals is required in order to perform the contractual scope of services to the City, City funds may be applied toward a maximum of \$50 per day per person for meals (excluding sales tax and a maximum 15% gratuity, which are also eligible expenses). This daily maximum is further limited by meal, as follows: \$10, \$15, and \$25 are the maximum City funds that can be applied toward breakfast, lunch, and dinner, respectively, per person. If alcoholic beverages are consumed with meals, they may not be paid for with City funds. In the event that meals are provided to individuals who are not members of the funded organization within the scope of a business development meeting, documentation containing the purpose of the meeting, the benefit to the City, and a list of attendees must be provided to the City in order for City funding to be utilized.
  - c. Lodging – when out-of-town lodging is required in order to perform the contractual scope of services to the City, City funds may be applied toward the equivalent of the cost of a standard room in a business class hotel, or toward the conference rates of the host hotel when attending a conference.
  - d. Sponsorships – the City acknowledges the business requirement of event sponsorships by promotional organizations in order to market San Diego as a convention destination in a highly competitive market, and to attract businesses to

the region. The primary objective of a funded organization's participation in such events is to gain exposure for San Diego and secure access to important decision makers representing prominent convention groups and businesses. Financial sponsorship of such events is an acceptable application of City funds. If alcoholic beverages are consumed during event sponsorships, they may not be paid for with City funds.

4. City funds will be used only to assist an organization in its annual operating program or in its sponsorship of special events. City funding will not be used for capital or equipment outlay, for the purchase of awards, trophies, gifts, or uniforms, nor for the buildup of reserves.
5. Matching fund requirements will be determined by the appropriate application process as called for in the specific funding guidelines within each funding category, if applicable.
6. Organizations requesting funds should possess, at a minimum, a three-year track record of operations. Annual requests for funding may be for one-time events or projects, though applicant organizations must have a three-year history.